



## 21<sup>th</sup> ASIA PACIFIC LEAGUE OF ASSOCIATIONS FOR RHEUMATOLOGY CONGRESS TERMS & CONDITIONS - INDIVIDUAL REGISTRATION

### REGISTRATION

Early registrations will be accepted until **30 November 2018 (Monday), midnight AEST**.

- Should your registration **remain unpaid until 17 December 2018**, registrations will be upgraded to the **Standard Rate**.
- Starting **01 December 2018**, Standard rate applies.

### PAYMENT CONDITIONS

#### Payment conditions:

All payments are to be made in USD upon receipt of the invoice. Please indicate the participant's name and "APLAR-ARA 2019" on all payments.

Full payment of all items is requested when registering (by credit card or by bank transfer). No confirmation or invitation letter will be sent until MCI Australia has received the payment.

From **Tuesday, 12 March 2019**, only payments by credit card will be accepted.

### REGISTRATION/MODIFICATION/CANCELLATION CONDITIONS

#### Cancellations:

You must notify us in writing at [APLAR.registration@mci-group.com](mailto:APLAR.registration@mci-group.com) of any cancellations.

For cancellations received before **Wednesday, 11 March 2019** deposits will be refunded less 25% for administrative costs. After this date, no refunds will be possible.

#### Transfer of registration

As an alternative to cancellation, your registration may be transferred to another member of your organisation, subject to a USD40 processing fee.

#### Social functions

The Congress reserves the right to cancel or vary social functions if minimum numbers are not reached.

Because of commitments to catering, we cannot refund social functions and additional ticket cancellations received after **11 March 2019**.

#### Modification policy:

Any modification requests must be received in writing via [APLAR18.registration@mci-group.com](mailto:APLAR18.registration@mci-group.com). Your registration may be transferred to another member of your organisation, subject to a USD40 processing fee.

### GENERAL CONDITIONS

### **Methods of payment:**

**Credit Card** - only Mastercard and Visa are accepted.

**Bank transfer** - please make your payment to:

MCI Australia  
Bank: National Australia Bank  
BSB: 084 425  
SWIFT: NATAAU3304B  
Account name: MCI Australia Pty Ltd  
Account number: MCIAUUSD01  
**All bank fees are to be borne by the ordering customer.**

*All payments are to be made in US Dollars (USD)  
Please indicate the participant's name and "APLAR-ARA 2019" on ALL payments.*

### **Insurance and liability:**

It is recommended that participants obtain adequate cover for travel, health and accident insurance before they depart from their countries. **APLAR** and **MCI Australia** as organizers cannot accept responsibility for personal injuries, or loss of, or damage to, private property belonging to the congress participants and accompanying persons

**APLAR**, MCI and Venue are not responsible for either the partial or total non-execution of the contract in the event of accident, natural disaster (either threatened or actual) in war, curtailment or interruption of transportation facilities, threats or acts of terrorism, governmental travel or terrorism advisory, Strikes, Lock out, civil disturbance, the issue of a Travel Warning by the World Health Organization or any other cause beyond the parties' control which prevents the venue from accommodating the clients of MCI for the event or if for the same reasons the event is cancelled by MCI.

The Organisers may at their entire discretion repay the delegate fee or Service Charge paid by the Delegate or Exhibitor, or part thereof, but shall be under no obligation to repay the whole or part of such Delegate fee or Service Charge, and shall be under no liability to the Delegate or Exhibitor in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the Delegate or Exhibitor, as the result of the happening of any such event.

### **Minimum age**

Registration and/or admittance to the congress shall be limited solely to participants who are 18 years of age or older, due to current health and safety regulations and legislation in effect. Any registration by anyone who is under 18 is unauthorized and in violation of these Terms and Conditions and will automatically result in the forfeit of their registration. You hereby accept that identification is to be provided to congress staff upon request. By registering to the congress or entering the congress you represent and warrant that you are 18 years of age or older, and that you agree to and to abide by all of the Terms and Conditions of this congress.

### **Images and recordings**

*As a registered attendee of the Asia Pacific League of Associations for Rheumatology, you agree:*

- *to grant permission for MCI to use your likeness in a photograph or video in any of its publications and presentations, including website entries, without payment or any other consideration.*
- *to authorize APLAR and MCI to edit, alter, copy, exhibit, publish or distribute the photograph or video for purposes of publicizing APLAR's programs or for any other lawful purpose.*
- *to waive the right to inspect or approve the finished product, including written or electronic copy, wherein your likeness appears.*
- *that these materials will become the property of APLAR and MCI.*

### **Visa**

A visa may be required to enter Australia. During the reservation process, please tick the box and fill in the corresponding questionnaire in order to receive your visa invitation letter. Please note that the visa invitation letter will only be sent to participants who have paid their registration fee.

Please visit (<https://www.homeaffairs.gov.au/Trav/Visa-1>) to check if you require a visa for **Brisbane, Australia**.

### **Privacy statement**

Your name and contact information, including electronic address, may be used by parties directly related to the event such as the organisers and approved stakeholders, for relevant purposes such as promotion, networking, and administration of this, and future events of this type.

In addition, your name, organisation and country/state of origin may be published on the delegate list which is provided to delegates, exhibitors and sponsors at the Congress. If you do not wish your details to be included in this list, please contact [APLAR.registration@mci-group.com](mailto:APLAR.registration@mci-group.com).

### **Data privacy policy**

For further information on how your data will be used, we invite you to carefully read the Data Protection and Privacy Policy: <https://www.mci-group.com/privacy-statement>

### **Email communication**

By providing your email address, you consent to be contacted by this method in relation to this event and future events of this type. Should you not wish your details to be used for any of the above purposes, please contact [APLAR.registration@mci-group.com](mailto:APLAR.registration@mci-group.com).

### **Intention to photograph**

Delegates and others are advised that photographs may be taken during the Congress and reproduced for promotional purposes.